

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION (PRIVATE SCHOOL BRANCH)
OLD SECRETARIAT : DELHI-110054.

NO.F.DE.15(172)/PSB/2016/12671-81

Dated: - 13/11/2019

CIRCULAR

Sub: Admission Schedule for Entry Level Classes (below six years of age) for open seats in Private Unaided Recognized Schools of Delhi for the session 2020-21.

In order to conduct the admission process smoothly at the Entry Level Classes (below six years of age) in Private Unaided Recognized Schools of Delhi, the following instructions and admission schedule are issued for conducting admissions for the Open Seats (other than EWS/DG Category seats) for the academic session 2020-21.

1. ADMISSION SCHEDULE

S. No.	Particulars	Time schedule
1	Uploading the criteria and their points in the module of the Department at the link mentioned at point No. 7	28.11.2019 (Thursday)
2.	Commencement of admission process and availability of forms	29.11.2019 (Friday)
3.	Last date of submission of application forms in schools	27.12.2019 (Friday)
4.	Uploading details of children who applied to the school for admission under Open Seats	10.01.2020 (Friday)
5.	Uploading marks (as per point system) given to each of the children who applied for admission under open seats	17.01.2020 (Friday)
6.	The date for displaying the first list of selected children (including Waiting List) (along with marks allotted under point system)	24.01.2020(Friday)
7.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the first list.	27.01.2020 (Monday) to 03.02.2020 (Monday)
8.	The date for displaying the second list of children (If any) (including Waiting list) (along with marks allotted under point system)	12.02.2020 (Wednesday)
9.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the second list.	13.02.2020 (Thursday) to 19.02.2020 (Wednesday)
10.	Subsequent list of admission, if any	06.03.2020 (Friday)
11.	Closure of admission process	16.03.2020 (Monday)

2. No deviation from the above schedule shall be permitted. Each school shall display the aforesaid admission schedule on its notice board and website. Further each school shall ensure that application forms for admission are made available to all applicants till the last date of submission of admission's application form i.e. **27/12/2019**. Only Rs. 25/- (Non-refundable) can be charged

4.